



FEDERAL ELECTION COMMISSION
WASHINGTON, D.C. 20463

RQ-2

May 21, 2013

JACK VOIGHT, TREASURER
FRIENDS OF MARK NEUMANN INC
PO BOX 499
WAUKESHA, WI 53187-0499

Response Due Date
06/25/2013

IDENTIFICATION NUMBER: C00501361

REFERENCE: APRIL QUARTERLY REPORT (01/01/2013 - 03/31/2013)

Dear Treasurer:

This letter is prompted by the Commission's preliminary review of the report referenced above. This notice requests information essential to full public disclosure of your federal election campaign finances. **An adequate response must be received at the Senate Public Records Office by the response date noted above. Failure to adequately respond by the response date noted above could result in an audit or enforcement action.** Additional information is needed for the following 4 item(s):

1. Commission Regulations require that a committee discloses the identification of all individuals who contribute in excess of \$200 in an election cycle. (11 CFR § 104.3(a)(4)(i)) Identification for an individual is defined as the full name (initials for first or last name are not acceptable), complete mailing address, occupation, and name of employer. (11 CFR § 100.12) Your report discloses contributions from individuals for which the identification is not complete.

The following employer and occupation entries appear on your report and are not considered acceptable: "Information Requested Per Best Effo/Clergy," "Information Requested Per Best Effo/Information Requested Per Best Eff," "Information Requested Per Best Effo/Priest," and "Information Requested Per Best Effo/Sales."

You must provide the missing information, or if you are unable to do so, you must demonstrate that "best efforts" have been used to obtain the information. To establish "best efforts," you must provide the Commission with a detailed description of your procedures for requesting the information. Establishing "best efforts" is a three-fold process.

First, your original solicitation must include a clear and conspicuous request for